

Dear Parent:

Thank you for your interest in the Children's Greenhouse! For more detailed information on our child care program please access our [website: http://greenhouse.ncc.edu](http://greenhouse.ncc.edu)

Enclosed with this letter you will find an application for the waiting list. It is important to complete this application and return it to us as soon as possible. The date that we receive it becomes your date on the waiting list.


Child care at the Greenhouse is often in great demand which can create a situation where there may be a waiting period before a family is enrolled. The length of the waiting period is dependent on the number of children currently enrolled. Therefore it is important to send in your application even if you are not certain about your future plans. Your application holds a space on the waiting list but does not obligate you to anything.

Shortly after we receive your application, you will receive a letter from us confirming that you are on the waiting list. That letter will also list dates for you to call to check on your position on the waiting list and to let us know your plans. Please keep in mind that you are welcome to call at any time to check on your status. ~~Student~~ parents are strongly encouraged to call the Greenhouse to check for availability before arranging class schedules.

If you have not had an opportunity to visit the Greenhouse and observe the program, please feel free to call and speak with us about arranging a tour.

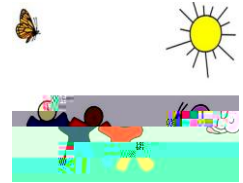
It is our goal to enroll as many children as our license will allow while continuing to operate a quality child care program, therefore there is always the possibility that not everyone will be accepted for their desired semester. We ask your understanding and patience with this process and want you to know that we will do everything we can to help each family on our waiting list.

Thank you and please do not hesitate to call our office if you have any questions.

Sincerely,  
  
Jane Walsh  
Director



The Child Care Center at Nassau Community College



### WAITING LIST APPLICATION

DATE: \_\_\_\_\_

PLEASE PRINT CLEARLY AND COMPLETE ALL SECTIONS

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\_\_\_\_\_ SEX \_\_\_\_\_ BIRTH DATE \_\_\_\_\_

\_\_\_\_\_ SEX \_\_\_\_\_ BIRTH DATE \_\_\_\_\_

¥ 1 \$ \$ OF PARENTS WHO LIVE IN THE HOME (first and last):

Mother \_\_\_\_\_ Father \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip

Home telephone \_\_\_\_\_ Cell or other phone number \_\_\_\_\_

Email address \_\_\_\_\_

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_____ NCC STUDENT	_____ NCC STAFF	_____ NCC FACULTY	_____ PART TIME	_____ FULL TIME
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¥ 3 / ( \$ \$ ESTIMATE TOTAL ANNUAL FAMILY INCOME:

1 \_\_\_\_\_ \$0,000 and under 2 \_\_\_\_\_ \$0,001-\$5,000 3 \_\_\_\_\_ \$5,001-\$9,000 4 \_\_\_\_\_ \$9,001-\$15,000 5 \_\_\_\_\_ \$15,001 and over

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One Education Drive  
Phone: (516)572-7614

Garden City, NY 11530

Fax: (516)228-8104

[childcare@ncc.edu](mailto:childcare@ncc.edu)