

CONSTITUTION  
OF THE  
ALUMNI ASSOCIATION OF  
NASSAU COMMUNITY COLLEGE, LTD  
INCORPORATING ALL AMENDMENTS FROM:  
JUNE 20, 2000  
SEPTEMBER 10, 2003  
OCTOBER 27, 2010  
MARCH 9, 2011  
SEPTEMBER 12, 2012  
FEBRUARY 16, 2020  
FEBRUARY 2, 2022  
**AMENDED CONSOLIDATED BY LAWS #7**

PREAMBLE

We, the Alumni of Nassau Community College do hereby establish this Constitution and dedicate our life to the service of the Alumni Association.

ARTICLE I

NAME

## ARTICLE II

### GOVERNING AUTHORITY OF THE ASSOCIATION

#### SECTION I: GOVERNANCE:

The Association shall be governed by an Executive Board, a Board of Directors and The Advisory Board.<sup>3</sup> The Executive Board shall consist of six (6) elected officers: President, First Vice-President, Second Vice-President, Treasurer, Secretary, and Parliamentarian. The Board of Directors shall consist of not less than six (6) nor more than ten (10) elected Directors. The Advisory Board shall consist of past presidents. The members of this advisory board shall have permanent positions, not subject to term elections, and shall have voting power.<sup>1\*</sup> The Advisory Board has full voting power without having an attendance mandate should limit his/her voting rights to at least being present to three consecutive meetings to cast a vote.<sup>5\*</sup> However, if an advisory board member attends infrequently they should consider abstaining from voting on issues that have been discussed over a number of board meetings.

Their attendance and/or participation at any meeting (including serving on any standing committee) or event shall be optional not mandatory <sup>4\*</sup>.

#### SECTION II: POLICIES AND DECISIONS

The Executive Board, The Board of Directors, shall be vested with the authority to form policies and to make decisions, by which executive board members, directors, and members of the association shall abide.

#### BY-LAWS AMENDMENT TO ALLOW FOR REMOTE VOTING & THE ANNUAL MEMBER MEETING

The Executive Board and the Board of Directors voted unanimously to approve By-Laws amendments that will allow for a virtual annual meeting and for members to vote electronically. In summary, the amendments:

- Established a provision for an electronic or virtual meeting at the sole discretion of the board; and
- Allow any eligible voting member to vote by electronic ballot.







### SECTION III: NOMINATIONS FOR OFFICE

Paragraph 1: Eligibility ó Any Regular Member of this organization may nominate and run for any elected position. Any Designated Associate Member may be nominated and run for any elected position except that of President, First Vice-President, and Second Vice-President.<sup>2\*</sup>

Paragraph 2: Procedure ó The Election Committee shall nominate at least one (1) candidate for each position to be filled. Solicitation of nominations will be sent by the Secretary to the members not earlier than ninety (90) days nor later than sixty (60) days prior to the Annual General Membership meeting. Other nominations, if received by the Secretary in writing not less than ten (10) days prior to the Annual Meeting, are considered valid nominations and are to be presented as such at the Annual Meeting. No further nominations are made.

### SECTION IV ELECTIONS

Paragraph 1: Procedure ó At the Annual Meeting, if but one (1) candidate is nominated for each position; election is by voice vote of those present who are eligible to vote which <sup>4\*</sup> include current <sup>3\*</sup> Officers, Directors, Advisory Board Members <sup>3\*</sup> or any other <sup>4\*</sup> Regular Members of the association as a whole and Current Associate Members of either the Executive Board or the Board of Directors.<sup>4\*</sup> If more than one (1) nomination has been made for any of the positions, the Secretary will distribute printed ballots to be used at the Meeting. All completed ballots shall be counted and ce



Repeated disregard for the Parliamentary procedure or repeated actions detrimental to the goals and image of the Association. 4\* Repeated equates to three (3) consecutive incidents occurring during a given meeting, or one or more incident occurring over 3 consecutive monthly meetings.

E. Three (3) consecutive unexcused 4\*absences from scheduled meetings, five (5) unexcused 4\*absences or more than one-half (1/2) the s



### SECTION III: PROCEDURE

Any Officer or Director or Advisory Board Member 3\* or any other 4\* Regular Member of the association as a whole or a Current Designated Associate Member of either The Executive Board or Board of Directors 4\* through an Officer or Director or 3\*, may seek the impeachment of an elected official by submitting a written request to The Judiciary Committee. This request must indicate the specific grounds for seeking impeachment. The Judiciary Committee shall not grounds for

SECTION II: THE FIRST VICE-PRESIDENT

The First Vice-President shall, the absence, disability, or vacancy of the President, perform all regular

## SECTION VI THE PARLIAMENTARIAN

The Parliamentarian shall advise the association on all matters pertaining to Parliamentary Procedure

## SECTION VII: THE DIRECTORS

Each of the Directors shall actively serve on not less than one (1) committee and shall endeavor to serve on more than one (1) committee.

1-Any Director may Chair or Co-Chair any Standing Committee except the Election, Finance, & Judiciary Committees.

2-Any Director serving on any Standing Committee may Chair or Co-Chair any related subcommittee.

## ARTICLE VII MEETINGS

### SECTION I: MONTHLY MEETINGS

Paragraph 1: There shall be at least six (6) meetings of the Association between September 1 and June 30.

Paragraph 2: All members or prospective members of the Association may attend.

### SECTION III: QUORUM

A minimum of Five (5) Officers, Directors, and Advisory Board Members present shall constitute a Quorum. 3\*A Quorum shall consist of Fifty Percent (50%) of the officers (currently 3/6) 3\*and two (2) other members of the board, at least one (1) must be a director and the other another officer or director. In the event that there are less than Fifty Percent (50%) of officers present, members of The Advisory Board who are present may be counted to constitute a Quorum. In the event that there is the required minimum number of Fifty percent (50%) of officers present but no Board of Directors present, members of The Advisory Board who are present may be counted to constitute a Quorum.3\*

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Paragraph 3: Finance Committee

SECTION II: SUBCOMMITTEES

1- A\_subcommittee shall be established on a permanent basis, as needed by a majority vote of the members of any Standing Committee or the entire Executive Board, Board of Directors, and Advisory Board Members present.

2- Any member of any Standing Committee may serve and Chair or Co-Chair any related subcommittee.4\*

SECTION III: AD HOC COMMITTEES

The President or any three (3) members 4\* of The Executive Board, The Board of Directors or The Advisory Board 3\* may create an ad hoc committee for any specific purpose for a specific period of time 4\*, which is deemed to be in the best interest of the Association. All ad hoc committees shall be chaired by a member of The Executive Board, The Board of Directors, or The Advisory Board 3\* as appointed by the President.

ARTICLE IX

CONSTITUTIONAL AMENDMENTS AND REPEAL

SECTION I: REQUESTING AMENDMENTS

Any Regular Member of the association as a whole or a Current Designated Associate Member of either The Executive Board or Board of Directors 4\* may submit a written request and/or a proposal to amend or repeal the Constitution to the Judiciary Committee. The Committee shall decide by majority vote whether the Constitution should be amended or repealed, as the case may be. If the Committee votes in favor of a proposed amendment or to repeal, the Constitution, it shall present the issue to the Association at its next monthly meeting. If the Judiciary Committee denies a request or a proposal to amend or repeal the Constitution, the r tqr qpgpvu qpnf tgo clpfi cngtpcvkg lu vq r tqeggf lp ceeqtf cpeg y kj CTVKENG KZ, UGE VKQP KK hqmty lpi . After the Judiciary Committee presents a proposal to amend or repeal to the Association, it must be approved by a simple majority of The Executive Board and Directors in attendance at the meeting for the proposal to be adopted by the Association.

3 Amended 6 October 27, 2010 4 Amended 6 March 9, 2011, 7 Amended - February 2, 2022

## SECTION II: PETITION TO THE ASSOCIATION

Only after the Judiciary Committee has denied a request or proposal to amend or repeal the Constitution may any 4\* Regular Member of the association as a whole or a Current Designated Associate member of either The Executive Board or Board of Directors 4\* petition the association to consider the proposal. The petition is accomplished by having an elected member of The Executive Board or The Board of Directors SECCto make a motion to reconsider the proposal and having the motion seconded. During the discussion on the motion, the Rtgułf gpvo wuvtgs wguvj cvo go dgt qh vj g Lxf kēkt { Eqo o kvgg ucvg vj g Eqo o kvggau tgcup(u) hqt f gp { kpi vj e proposal. If, after discussion, the motion is approved by two-thirds (2/3rds) majority of The Executive Board, The Board of Directors, and The Advisory Board Members present 3\*, then the proposal to amend or repeal shall be adopted.

### Section 1 ó Disclosure of Interests

Any director, officer, employee or committee member having a financial or other personal interest, including a conflicting fiduciary interest (due to status as an officer or director of another organization), in a transaction, contract or other matter presented to the Board of Directors or a committee thereof for authorization, approval, or ratification shall provide prompt, full, and frank disclosure of such interest to the Board or committee prior to acting on such contract or transaction.

### Section 2 ó Evaluation of Conflict of Interest Matters

The body to which such disclosure is made (i.e., the Board or applicable committee) shall determine, by a majority vote, whether a conflict of interest (due to a personal financial other interest, including any conflicting fiduciary interest) exists or can reasonably be construed to exist, which would reasonably be expected by an qdlgevx (

SECTION III: DISSOLUTION

In the event of liquidation or dissolution, all financial assets of The Nassau Community College Alumni Association (EIN 11-2780784), will be transferred to the Nassau Community College Foundation (EIN 11-2533314), a designated tax-exempt Public Charity, under Internal Revenue Code, Section 501 (c)(3), to be used for student scholarships and programs.5\*

ARTICLE X  
ACCEPTANCE

An affirmative vote by one-half (1/2) of all members of The Executive Board, The Board of Directors, and The Advisory Board present 3\* shall establish this document as the Constitution of the Alumni Association of Nassau Community College, Ltd. Making all prior Constitution, By-Laws and Resolutions null and void.

Drafted in committee by the unanimous consent of its members and is respectfully submitted by the undersigned committee members as revised 5\* on this 2nd day of February 2022.

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Valerie Anderson Campbell, Secretary

Judiciary Committee

Aurora Workman

Lori Jorge