

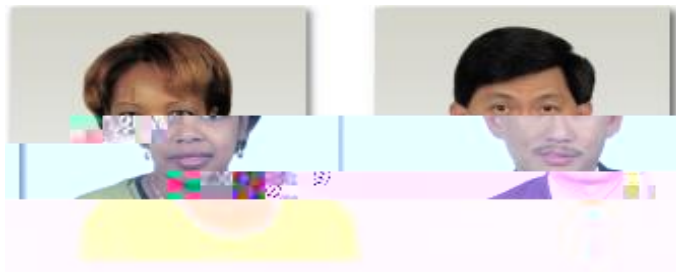
CHECKLIST

The following documents are required for your Economic Hardship Employment application. Incomplete application will not be accepted and cannot be processed!

- o Form I-765 (Item #16: (c) (3) (iii)) You can download I-765 at www.uscis.gov and click Forms or <http://www.uscis.gov/files/form/I-765.pdf>
- o Attachment to I-765 (Part I. & II)
- o Two passport photos with your name printed in pencil on the back
- o \$38 C))
- o You make photocopies of all previous Form I-20 you have ever had including ones from your previous school(s)
- o You make photocopy of Form I-94 card (both sides)
- o You make photocopies of passport identification pages and visa (Passport must be valid for your employment)
- o Photocopies of any previous EAD card(s) if any

IMPORTANT INFORMATION ON USCIS PHOTO REQUIREMENTS

Often applicants will have their photos rejected for failing to meet the required specifications. In order to avoid this, be sure to show these instructions to the photographer before the photos are taken.



Special instructions regarding photos for your EAD card:

For an example of the new photo style go to:

http://travel.state.gov/passport/guide/composition/composition_874.html This link includes information on the required dimensions of the photos, how the photos must be posed etc. The photo should not be larger than 2 by 2 inches, with the distance from the top of the head to just below the chin measuring about 1-3/8 inches.

Attachment to I-765

Office of International Student Affairs
Nassau Community College
One Education Drive
Garden City, NY 1153
Phone: 516-572-7053 / Fax: 516-572-9864
Website: <http://www.ncc.edu/Admissions/InternationalStudents>

The Student and Exchange Visitor Program (SEVP), within the Department of Homeland Security, requested that schools ensure the accuracy of certain information in SEVIS for all students on economic hardship employment. Therefore, please read the following and sign it.

I understand that it is my responsibility to comply with all immigration regulations which apply to F1 students, including employment regulations. Working without the proper authorization is a serious violation of my F1 status. If I fail to comply with my responsibilities, I may not be eligible for benefits normally granted to F1 students and may jeopardize my stay in the U.S. **I know that I cannot start working until I receive my EAD card. Once I get my EAD, I will provide a copy of the card to the ISA immediately.**

I understand that while I am on economic hardship employment, **I must maintain my status by studying full-time every semester.** If there are any changes such as my home address and employment, I must contact the ISA immediately so that my I-20 will be properly updated in SEVIS.

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Date