

## FINANCE & CAPITAL COMMITTEE MINUTES



to address issues, which have been addressed. The resulting report included verification of balancing, recommendation of deficiencies and recommended occupancy by space. Administration has used this report to relocate classes based on occupancy levels recommended and seek alternate methods of ventilation for those classes.

Phase 2 - Improve ventilation in buildings outlined in Phase 1 that relied on natural ventilation (windows) by providing mechanical outdoor ventilation to each space in the building to maximize comfort, efficiency and occupancy based on ASHRAE recommended levels. 12-18 months.

Phase 3 - Energy audits and retroc